

MINUTES OF THE REGULAR MEETING HELD ON DECEMBER 8, 2022

The regular meeting of the Freeport Area School District Board of School Directors scheduled for 7:30 pm in the Audion of the Freeport Area High School, 625 South Pike Road, Sarver, Pennsylvania, was called to order by Mr. Adam M. Toncini, President, at 7:44 p.m.

It was moved by Ms. Bollinger, and seconded by Mr. Haven, to appoint Bradley Walker and Larry Robb to serve as temporary Board Secretaries for this Regular Meeting. Motion carried unanimously.

Roll call:

Ms. Bollinger	Present
Ms. Davies	Present
Mr. Haven	Present
Mr. Huth	Absent
Dr. Prazenica	Present*
Mr. Risch	Present*
Mr. Selinger	Absent
Mr. Toncini	Present
Ms. Zembrzuski	Present

Student School Board Members:

Ava Soilis	Absent
Elise Whitlinger	Present
Crystal Zembrzuski	Present
Madalin Burnheimer	Absent
Kodi Esau	Absent
Anne Lindsay	Absent

Administrators present were Mr. Magness, Superintendent; Mr. Robb, Program Director; and Mr. Walker, Business Manager. Also participating was District solicitor Mr. Weston Pesillo.

The Board recited the Pledge of Allegiance to the Flag.

Mr. Toncini requested a motion to add *Other Business* items 7.i., 7.j., and 7.k. to the agenda:

7.i. Action on approving a consultant agreement with Bradley T. Walker to provide financial management services, as needed and as scheduled by the Superintendent, at an hourly rate of \$60, pending the appointment of a successor person or entity to provide business manager functions, effective January 1, 2023, and ending not later than June 30, 2023.

**Dr. Prazenica and Mr. Risch participated in the meeting by audio call.*

7.j. Action on accepting the attached proposal from Andrew M. Smith, dba Hooch Excavation, for snow removal services to be provided during the 2022-2023 school year, for the fees listed on the proposal.

7.k. Action on accepting the attached proposal from Mailki Mechanical Snow & Ice Management, for snow removal services to be provided during the 2022-2023 school year, for the fees listed on the proposal.

It was moved by Mr. Haven, and seconded by Ms. Davies, to add *Other Business* items 7.i., 7.j., and 7.k to the agenda, as read. Motion carried unanimously.

Mr. Toncini welcomed members of the public. He solicited public comment on the items on the posted agenda and the read-in item. No public comments were offered.

Reports

1. It was moved by Mr. Haven, and seconded by Ms. Bollinger, to approve the minutes of the Special Meeting held on November 3, 2022, and the minutes of the Regular Meeting held on November 10, 2022. Motion carried unanimously.
2. The Board Secretary reported that the Board met as follows since the last report to the Board at the Regular Meeting on November 10, 2022: The Board met in Executive Session on December 1, 2022, to discuss Personnel, Contracts and Negotiations, and Legal Matters. The Board held its Organization Meeting / Regular Meeting followed by a Committee Meeting on December 1, 2022. The Board met in Executive Session on December 8, 2022, to discuss Personnel, Legal Matters, and Confidential Student Matters.
3. Mr. Magness: gave positive remarks to Nutrition Group for service today in the Middle School for participation ideas in serving boneless wings to the students, delicious. Merry Christmas!
4. Mr. Toncini: Holiday Shop volunteer @ Buffalo Elementary was a great time. Merry Christmas!
5. Mr. Toncini reported that Lenape Technical School was managing waiting lists for the tech programs and was looking to add classes for participation but space is an issue. He will keep the Board updated.
6. Dr. Prazenica reported that the Armstrong Indiana (ARIN) Intermediate Unit's board would hold its meeting the following week.
7. The Student school board members in attendance provided their report on student activities.

Personnel

It was moved by Mr. Haven, and seconded by Ms. Davies,

- a. To accept the resignation of Michael D. Cicolini, Jr., full time Custodian, effective November 18, 2022.
- b. To accept the resignation of Kimberly L. Grech, part-time Cafeteria Worker, effective December 2, 2022.
- c. To accept the resignation of Kelly M. Wesolosky, part-time Cafeteria Worker, effective December 23, 2022.
- d. To approve the request of Employee No. 1188 for Family and Medical Leave Act (FMLA) Leave.
- e. To approve the request of Employee No. 2373 for Unpaid Leave.
- f. To approve the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2022-2023 school year, with salaries in accordance with contracted terms of remuneration approved by the Board and contingent on satisfactory completion of all pre-employment requirements.
- g. To approve the amendment of the compensation plans for School Administrators and Administrative Support Employees concerning life insurance, at Appendix A, Section 4 of each plan, to add the provision that "The employee shall have the right to purchase an equal amount of the same coverage at his/her own expense providing that the rules and regulations of the insurance carrier are met."

Motion by Mr. Haven, seconded by Ms. Bollinger, *to amend the motion*, to approve all Personnel items including a revised attachment to item 6.f. *Amended* motion carried unanimously.

Other Business

It was moved by Ms. Davies, and seconded by Mr. Haven,

- a. To approve the appointment of Adam M. Toncini to serve on the Lenape Technical School Joint Operating Committee (JOC) as an alternate District representative for a 3-year term ending December, 2025.
- b. To approve the attached contract with The Watson Institute for education services to be provided to a resident student in accordance with the student's IEP during the 2022-2023 school year, effective retroactively to November 29, 2022, at an annual cost of \$53,223 prorated for days enrolled.

- c. To approve the attached Service Contract with ABB Inc. for backup electrical equipment maintenance services at the Freeport Area Middle School, to be provided from January 14, 2023 through January 13, 2024 at a cost to the District of \$1,768.
- d. To approve the attached Homestead/Farmstead Contract with Government Software Services, Inc., for data processing services to be provided during the 2022-2023 fiscal year, at a cost of \$0.35 for each mailer prepared and \$100 for each pdf emailed.
- e. To approve the District's 2022-2023 membership in the ABC CREATE (Alle-Kiski Best Practices Collaborative Community Robotics Education and Technology Empowerment) Program, at a cost of \$2,500 to be paid out of grant funding.
- f. To approve the renewal of the District's annual membership in the Alle-Kiski Strong Chamber for 2023, at a cost of \$250.
- g. To accept the DonorsChoose.org donation for the Buffalo Elementary School Project: "Second Grade Superstar Prizes" described on the attachment (Total Project Cost \$203.34).
- h. To accept the DonorsChoose.org donation for the Buffalo Elementary School Project: "Liven Up the Lesson Plans" described on the attachment (Total Project Cost \$233).
- i. To approve a consultant agreement with Bradley T. Walker to provide financial management services, as needed and as scheduled by the Superintendent, at an hourly rate of \$60, pending the appointment of a successor person or entity to provide business manager functions, effective January 1, 2023, and ending not later than June 30, 2023.
- j. To accept the attached proposal from Andrew M. Smith, dba Hooch Excavation, for snow removal services to be provided during the 2022-2023 school year, for the fees listed on the proposal.
- k. To accept the attached proposal from Mailki Mechanical Snow & Ice Management, for snow removal services to be provided during the 2022-2023 school year, for the fees listed on the proposal.

Motion carried unanimously.

Finance

Mr. Walker referred the members to his business managers reports for November provided as an attachment.

It was moved by Ms. Davies, and seconded by Mr. Haven,

- a. To approve the attached November financial reports.
- b. To approve the bills for payment listed on the attachments.
- c. To approve the attached list of budgetary transfers.
- d. To authorize Administration to enter into joint purchasing agreements with other school districts or intermediate units in Pennsylvania for purchases for the 2023-2024 school year and on approving the attached resolution authorizing Administration to enter into the Allegheny Intermediate Unit's joint purchasing program.

Motion carried unanimously.

Next Meetings

Mr. Toncini announced that the Board would hold a Regular Meeting on Wednesday, January 18, 2023, at 7:30 pm in the High School Audion. He noted that, as in prior years, there would be no Committee Meeting held in January.

Comments from Board Members

Comments were made at this time by Dr. Prazenica about Business Manager applicants and the application process.

Mr. Magness commented regarding the three projects being underway and expressed concern on issues and timing of materials due to the supply chain delays.

Comments from the Public

Sylvia Maxwell of Buffalo Township commented on the schedule conflict between Wednesday School Board Meetings and Buffalo Township Meetings.

Daniel Lucovich of Buffalo Township commended the students and Mr. Smith and Dr. Shipman on the success of the recent band concert Band Concert.

Adjournment

There being no further business, it was moved by Mr. Haven, and seconded by Ms. Davies, that the meeting be adjourned. Motion carried unanimously. The President declared the meeting adjourned at 8:23 pm.

/s/ Adam M. Toncini

President

/s/ Bradley T. Walker

/s/ Larry P. Robb, Jr.

Temporary Board Secretaries